

17th December 2024

| | |
|---|---|
| The National Stock Exchange of India Limited Exchange Plaza, 5th Floor Plot No. C/1, G Block Bandra Kurla Complex Bandra(E) Mumbai – 400051 Code: EIHOTEL | The BSE Limited Corporate Relationship Dept. 1st Floor, New Trading Ring, Rotunda Building Phiroze Jeejeebhoy Towers Dalal Street, Fort Mumbai – 400001 Code: 500840 |
|---|---|

SUB: NOTICE OF POSTAL BALLOT/ REMOTE E-VOTING

Dear Sir/Madam,

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations), the Company proposes to take the approval of shareholders by way of remote e-voting on the following business by way of special resolution:

| Sr. No. | Particulars |
|----------------|--|
| 1. | Appointment of Mr. Peter James Holland Riley (DIN: 10731311) as Non-Executive Independent Director |

The postal ballot notice dated 11th December 2024 as dispatched to Shareholders is enclosed and copy of notice is also available on the website of the Company at <https://www.eihltd.com/investors/disclosure/>

For ease of participation of the members, the key details with respect to Postal Ballot are provided below:

| S. No. | Particulars | Details |
|---------------|--|---|
| 1 | Participation in the remote e-voting on the special resolution on the e-voting platform. | https://www.evotingindia.com |
| 2 | Username and Password for remote e-voting | Please refer instructions given in notice. |
| 3 | Cut-off date | Friday, 13 th December, 2024 |
| 4 | Time period for remote e-voting | Start – Wednesday, 18 th December 2024 at 10:00 A.M. End – Thursday, 16 th January 2025 at 5:00 P.M. |

EIH Limited

A MEMBER OF THE OBEROI GROUP

CIN: L55101WB1949PLC017981

CORPORATE OFFICE: 7 SHAM NATH MARG, DELHI -110054, INDIA / TELEPHONE: +91-11-23890505

WEBSITE: WWW.EIHLTD.COM / EMAIL: ISDHO@OBEROIGROUP.COM

| | | |
|---|--|---|
| 5 | Process for updating the e-mail id by shareholders | Physical mode - Shareholders to write to our RTA, Link Intime India Private Limited at delhi@linkintime.co.in or to the Company at isdho@oberoigroup.com Demat mode - Shareholders to contact the Depository Participant (DP) |
| 6 | Contact details for remote e-voting | Central Depository Services Limited helpdesk.evoting@cdslindia.com toll free no. 1800 22 55 33 |
| 7 | Company's Contact details | Investor Services Division (ISD) EIH Limited, 7 Sham Nath Marg, Delhi – 1100544 Email: isdho@oberoigroup.com Phone: 91-11-23890505 |

The above may please be taken on record.

Thank you,

Yours faithfully,

For EIH Limited

Lalit Kumar Sharma
Company Secretary

ElH Limited

A MEMBER OF THE OBEROI GROUP

Corporate Office 7, Shamnath Marg, Delhi- 110054
Telephone: +91 11 23890505 Website: www.eihltd.com

Email: isdho@oberoigroup.com
CIN: L55101WB1949PLC017981

Regd. Office: N-806-A, 8th Floor, Diamond Heritage Building, 16,
Strand Road, Fairley Place,
Kolkata – 700001, West Bengal

NOTICE OF POSTAL BALLOT

(Pursuant to Section 108 and Section 110 of the Companies Act, 2013 read with the Companies (Management & Administration) Rules, 2014)

To,

The Member(s),

NOTICE is hereby given in accordance with Section 108 and 110 of the Companies Act, 2013 (“the Act”) read with Rule 20 and 22 of the Companies (Management & Administration) Rules, 2014, as amended from time to time (“the Rules”) and other applicable provisions, if any of the Act (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and in accordance with the guidelines prescribed by the Ministry of Corporate Affairs (“MCA”) for holding general meetings / conducting the process of postal ballot through remote e-voting vide General Circular Nos. 14/2020 dated 8th April 2020, 17/2020 dated 13th April 2020, and 09/2024 dated 19th September 2024 including any other circular issued in this regard (“Relevant Circulars”) and Regulation 44 and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”), the Secretarial Standard on General Meetings (SS – 2) issued by the Institute of Company Secretaries of India and other applicable laws and regulations, circulars, if any, the Company proposes to pass the following resolution by way of postal ballot through remote e-voting:-

SPECIAL BUSINESS:

- 1. To approve appointment of Mr. Peter James Holland Riley(DIN: 10731311) as Non – Executive Independent Director on the Board of the Company for a term of five (5) consecutive years with effect from 12th December 2024**

To consider and, if thought fit, to pass the following resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152, 161, Schedule IV and other applicable provisions of the Companies Act, 2013 (“the Act”) read with the Rules framed thereunder, Regulation 17(1C), 25(2A) and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”), (including any statutory modification(s) or re-enactment thereof for the time being in force), Articles of Association of the Company and based on the recommendation of Nomination and Remuneration Committee and the Board, approval of the Members be and is hereby accorded for appointment of Mr. Peter James Holland Riley (DIN: 10731311), who has submitted a declaration that he meets the criteria of independence under Section 149(6) of the Act and the Rules made thereunder and Regulation 16 (1) (b) of the Listing Regulations, in respect of whom the Company has received a notice in writing under Section 160(1) of the Act proposing his candidature for the office of a Director, be and is hereby appointed as Non-Executive Independent Director of

the Company, not liable to be retire by rotation, for a period of 5 (five) consecutive years with effect from 12th December 2024.

RESOLVED FURTHER THAT the Board of Directors be and is hereby authorised to do all acts, deeds and things and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

Registered Office:
N-806-A, 8th Floor, Diamond Heritage
Building, 16, Strand Road,
Fairley Place, Kolkata - 700 001,
West Bengal
Date: 11/12/2024

By order of the Board of Directors

Lalit Kumar Sharma
Sr. Vice President & Company Secretary

NOTES AND INSTRUCTIONS:

1. An explanatory statement as required under Section 102 of the Companies Act, 2013, setting out the material facts and reasons in respect of the business specified above is appended hereto.
2. The Ministry of Corporate Affairs (“MCA”) vide the relevant circulars, has permitted companies to conduct the Postal Ballot by sending the Notice in electronic form only. The communication of the assent or dissent of the Members would take place through the process of remote e-voting only.
3. The Postal Ballot notice is being sent to Shareholders, whose names appears in the Register of Members/List of beneficial owners as received from the National Securities Depository Limited (NSDL)/Central Depository Services (India) Limited (CDSL) as on Friday, 13th December 2024 (“Cut-off date”) and copy of said notice is also available on the website of BSE, NSE, CDSL and website of the Company viz. www.bseindia.com, www.nseindia.com, www.evotingindia.com and www.eihltd.com.
4. The Board appointed Mr. Arun Kumar Gupta, Practicing Company Secretary, M/s Arun Gupta & Associates (ACS-21227, CP-8003) as the scrutinizer for conducting the postal ballot and remote e-voting process in accordance with the law and in a fair and transparent manner.
5. In compliance with the provisions of Section 108 and Section 110 of the Companies Act, 2013 read with Rule 20 and 22 of the Companies(Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”), read with circular of SEBI on e-voting facility provided by Listed Entities, dated 11th November 2024 the Company is pleased to provide the remote e-voting facility to all the shareholders. For this purpose, the Company has appointed Central Depository Services India Limited (CDSL) for facilitating remote e-voting.
6. The voting period commences at 10:00 A.M on Wednesday 18th December 2024 and end at 05:00 P.M. on Thursday 16th January 2025. During this period, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date may cast their vote electronically. The remote e-voting module shall be disabled for voting thereafter. Once the vote on the resolution is cast by the Member, he/she shall not be allowed to change it subsequently.
7. The voting rights of the Members shall be in proportion of their shareholding to the total issued and paid-up equity share capital of the Company as on the cut-off date i.e. Friday, 13th December 2024.

8. The Scrutinizer will submit his report to the Chairman of the Company or such person as authorised upon completion of the scrutiny of votes received through the e-voting platform. The Chairman or any person so authorised by him, shall announce the results of the Postal Ballot within timeline prescribed under the Law.
9. The special resolution, if approved by the requisite majority, shall be deemed to have been passed on last date of e-voting i.e. Thursday, 16th January 2025 as if the same had been passed at a General Meeting of the Members convened in that behalf.
10. The result of the Postal Ballot, along with the scrutinizer's report, will be posted on the Company's website www.eihltd.com, on the website of CDSL at <https://www.evotingindia.com> and shall be communicated to the stock exchanges where the Company's shares are listed and will be hosted on the notice board at the Registered Office of the Company.
11. The Board has appointed Mr. Lalit Kumar Sharma, Senior Vice President and Company Secretary as the person responsible for the entire postal ballot process. For any query (ies)/grievance(s) relating to remote e-voting, please contact Investor Service Division, 7, Shamnath Marg, Delhi- 110054, phone: 011-23890505 email- isdho@oberoigroup.com or can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33.
12. All the relevant documents will be available for inspection through electronic mode, request for the same may be send to isdho@oberoigroup.com.
13. In accordance with the MCA Circulars, the Company has made necessary arrangements for the Members to register their e-mail address.(i) Member who have not registered their email address are requested to register the same with the Depository Participant(s) where they maintain their demat accounts, if the shares are held in electronic form, and (ii) Members holding shares in physical mode, who have not registered/updated their e-mail address with the Company, are requested to register/update their e-mail address by submitting Form ISR-1 (available on the website of the Company at www.eihltd.com) duly filled and signed along with requisite supporting documents to RTA viz. Link Intime India Pvt. Ltd., at Noble Heights, 1st Floor, Plot No. NH 2, LSC, C-1 Block, Near Savitri Market, Janakpuri, New Delhi-110058

The instructions for Shareholders voting electronically are as under:

Step 1: Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

Pursuant to SEBI Master Circular No. SEBI/HO/CFD/PoD2/CIR/P/0155 dated 11th November, 2024, e-voting process has been enabled for all the individual demat account holders, by way of single login credential, through their demat accounts/ websites of Depositories/ DPs in order to increase the efficiency of the voting process. Individual demat account holders would be able to cast their vote without having to register again with the e-voting service provider (ESP) thereby not only facilitating seamless authentication but also ease and convenience of participating in e-voting process.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting **for Individual shareholders holding securities in Demat mode CDSL/NSDL** is given below:

| Type of shareholders | Login Method |
|---|---|
| <p>Individual Shareholders holding securities in Demat mode with CDSL Depository</p> | <ol style="list-style-type: none"> 1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or visit www.cdslindia.com and click on Login icon and select New System Myeasi. 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the e-Voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the e-Voting service providers' website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from e-Voting link available on www.cdslindia.com home page or click on https://evoting.cdslindia.com/Evoting/EvotingLogin The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers. |
| <p>Individual Shareholders holding securities in demat mode with NSDL Depository</p> | <ol style="list-style-type: none"> 1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period. |

| | |
|---|---|
| | <p>2) If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select “Register Online for IDeAS “Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</p> <p>3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.</p> |
| <p>Individual Shareholders (holding securities in demat mode) login through their Depository Participants (DP)</p> | <p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.</p> |

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forgot User ID and Forgot Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

| Login type | Helpdesk details |
|---|--|
| Individual Shareholders holding securities in Demat mode with CDSL | Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33 |
| Individual Shareholders holding securities in Demat mode with NSDL | Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30 |

Step 2 : Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

- (i) Login method for Remote e-Voting for Physical shareholders and shareholders other than individual holding in Demat form.
- 1) The shareholders should log on to the e-voting website www.evotingindia.com.
 - 2) Click on “Shareholders” module.
 - 3) Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
 - 4) Next enter the Image Verification as displayed and Click on Login.
 - 5) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
 - 6) If you are a first-time user follow the steps given below:

| | For Physical shareholders and other than individual shareholders holding shares in Demat. |
|---|---|
| PAN | <p>Enter your 10 digits alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> • Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA. |
| Dividend Bank Details OR Date of Birth (DOB) | <p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <ul style="list-style-type: none"> • If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field. |

- (ii) After entering these details appropriately, click on “SUBMIT” tab.
- (iii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolution of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (iv) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolution contained in this Notice.
- (v) Click on the EVSN for the relevant <EIH Limited> on which you choose to vote.
- (vi) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (vii) Click on the “RESOLUTION FILE LINK” if you wish to view the entire Resolution details.
- (viii) After selecting the resolution, you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (ix) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (x) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xi) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xii) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.
- (xiii) **Additional Facility for Non – Individual Shareholders and Custodians –For Remote Voting only.**
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the “Corporates” module.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login will be mapped automatically & can be delink in case of any wrong mapping.

- It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively, Non Individual shareholders are required mandatory to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; isdho@oberoigroup.com, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES.

1. For Physical shareholders- please provide Form ISR-1 along with copy of the share certificate (front and back), PAN, AADHAR (self-attested scanned copy of Aadhar Card) to **Company/RTA**.
2. For Demat shareholders - Please update your email id & mobile no. with your respective Depository Participant (DP)

If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call at toll free no. 1800 22 55 33

Explanatory Statement pursuant to Section 102 of the Companies Act, 2013

Item No. 1

Based on the recommendation of the Nomination and Remuneration Committee Mr. Peter James Holland Riley (DIN: 10731311) was appointed as an Additional Director under the category of Non-Executive Independent Director by the Board of Directors with effect from 12th December 2024.

Mr. Peter James Holland Riley is proposed to be appointed as Non-Executive Independent Director for a term of 5 (five) consecutive years w.e.f. 12th December 2024, and he will not be liable to retire by rotation.

In accordance with the provisions of Sections 149, 150, 152, 160, 161, Schedule IV of the Act and the Rules framed thereunder and Regulation 17(1C), 25(2A) of the Listing Regulations, an Independent Director shall be appointed on the Board of the Company with the approval of Shareholders by way of a special resolution.

Mr. Peter James Holland Riley has given his consent in form DIR-2 to act as Director in terms of Section 152(5) of the Act and declaration in form DIR-8 that he is not disqualified from being appointed as a Director in terms of Section 164(1) and 164 (2) of the Act. Mr. Riley further declared that he has registered himself with the Indian Institute of Corporate Affairs for inclusion of his name in the Data Bank as per the Rule 6 of the Companies (Appointment and Qualification of Directors) Rules 2014.

Also, in compliance with the SEBI Order dated 14th June 2018 to the Stock Exchanges and further BSE Circular No. LIST/COMP/14/2018-19 and NSE Circular No. NSE/CML/2018/24 both dated 20th June 2018, this is to confirm that Mr. Peter James Holland Riley has not been debarred from holding the office of director by virtue of any SEBI order or any other such authority. The Company has received declaration from Mr. Peter James Holland Riley stating that he meets the criteria of independence as prescribed under Section 149(6) of the Act and Regulation 16(1)(b) of the SEBI Listing Regulations.

The Company has received a notice in writing by a member proposing Mr. Riley's candidature under Section 160(1) of the Act.

In the opinion of the Nomination and Remuneration Committee and Board of Directors, Mr. Peter James Holland Riley possess the identified core skills, expertise and competencies fundamental for effective functioning in his role as an Independent Director of the Company and his association would be of immense benefit to the Company.

A copy of draft appointment letter of independent directors is available for inspection by the Members in physical or electronic form at the Registered Office of the Company between 10.00 a.m. to 12.00 p.m., on all working days (except Saturdays, Sundays and Public Holidays), up to the last date of remote e-voting and is also available at the website of the Company www.eihltd.com.

Mr. Peter James Holland Riley is interested in the resolution set out in the Notice with regard to his appointment. The relatives of Mr. Peter James Holland Riley may deemed to be interested in the aforesaid resolution to the extent of their shareholding, if any, in the Company.

Save and except the above, none of the other Directors and Key Managerial Personnel of the Company and their relatives, is in anyway concerned or interested, financially or otherwise, in the resolution set out in the Notice.

The Board and Management recommends a special resolution as set out in Item no. 1 of this notice for the approval of the Members.

Brief resume and nature of expertise:

Mr. Riley served as Chief Executive Officer of Mandarin Oriental Group, a luxury hotel chain, from April 2016 until July 2023. He established the Groups current growth strategy and lead it through the difficult years of the pandemic. Prior to this, he was a Director of Jardine Matheson between 2001 and 2016, including 11 years as the Group's Chief Financial Officer. Jardine Matheson is one of East Asia's leading conglomerates and includes within its portfolio interests in more than 20 listed companies. Between 2011 and 2016, he served as a non-executive director of the Hongkong and Shanghai Banking Corporation. Prior to joining Jardine Matheson in 1993, Mr. Riley worked for 8 years in investment banking with Kleinwort Benson. At the outset of his career, he worked for Price Waterhouse and qualified as a Chartered Accountant in England in 1986. He holds a degree in Geography from Durham University.

In accordance with Regulation 36(3) of the Listing Regulations and Secretarial Standards-2, other particulars of Mr. Riley is given in the *Annexure 1*.

Registered Office:
N-806-A, 8th Floor, Diamond Heritage
Building, 16, Strand Road,
Fairley Place, Kolkata - 700 001
Date: 11/12/2024

By order of the Board

Lalit Kumar Sharma
Sr. Vice President & Company Secretary

Details of the Director seeking appointment
[Pursuant to Secretarial Standard on General Meetings (SS-2) and Regulation 36 of the Listing Regulations]

| | |
|---|--|
| Name of the Director | Mr. Peter James Holland Riley |
| DIN | 10731311 |
| Date of Birth (Age) | 28/07/1961 (63years) |
| Date of first appointment on the Board | 12 th December 2024 |
| Qualifications | As per explanatory statement |
| Experience in years | 40 Years |
| Brief Profile and nature of expertise | As per explanatory statement |
| The skills and capabilities required for the role and the manner in which the proposed person meets such requirements | As per explanatory statement |
| Terms and conditions of appointment / re-appointment along with details of remuneration to be paid | Appointment as a Non- Executive Independent Director for a term of five (5) consecutive years, not liable to retire by rotation. He will not be paid any remuneration except sitting fee for attending Board and Committee meetings. |
| Remuneration last drawn, if applicable | NIL |
| Shareholding in the Company | NIL |
| Relationship with other Directors, Manager and other Key Managerial Personnel of the Company | None |
| No. of Board Meetings attended/held during Financial Year 2024-25 | NA |
| Directorships held in other Companies (excluding foreign Companies) | NA |
| Membership/Chairmanship of Committees in other Companies | NA |
| Name of Listed Company from where they have resigned in last three years | NA |